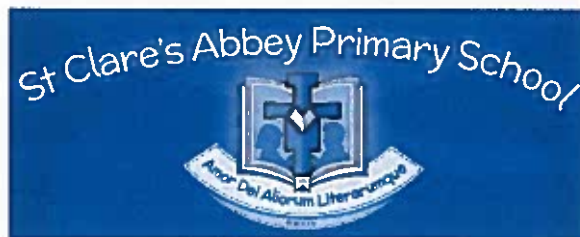


# **St Clare's Abbey Primary School**



## **Annual Board of Governors' Report** **2018 - 2019**

**Approved by Governors: 06.02.20**

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<p><b>St Clare's Abbey Primary School</b> <b>Newry</b></p>
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## **Governors' Report 2018/19**

Dear Parents

I am pleased to have this opportunity to present to you the 18/19 Governors' Report for St Clare's Abbey Primary School. It was a productive year in many ways and perusal of this report will hopefully give you a sense of that.

We are deeply committed to working closely with you, the parents, and we view this report as a very important source of information for you. Thank you for taking the time to read it and for the interest and support you show to the school community of St Clare's Abbey.

Yours sincerely

*Mr Shane Comer*

Chairman

## St Clare's Abbey Primary School

### Board of Governors: 2018 – 2022

#### Trustees

Mr Gerard Keenan (Vice–Chair)  
 Sr Julie Mc Goldrick  
 Mrs Siobhan Gorman  
 Mr Brendan Keenan

#### SELB Representatives

Mrs Karen Mc Nally  
 Dr Patricia Campbell

#### Department Representative

Mr Shane Comer (Chairperson)

#### Parent Representative

Mr Mark Doran

#### Teacher Representative

Miss Patricia Mc Coy

#### Principal

Mrs Michelle Monaghan

#### Co-opted member

Mrs Ciara Reilly

#### Secretary to the Board of Governors

Mrs Bridie Downey

#### **What Are Their Main Responsibilities?**

The Governors are ultimately responsible for the overall management of the school. They are required to meet a minimum of three times each year, but in practice may meet more often than this.

#### **Some of their Duties Include:**

- Overseeing the curriculum.
- The control of the budget.
- The provision of information to parents.
- The selection of staff.
- The maintenance of the premises (shared responsibility with SELB).
- The Admissions Policy.
- Fostering links with the local community and pursuing the objectives of Mutual Understanding.

Warmest thanks are extended to our governors who give so freely of their valuable time.

### STAFFING COMPLEMENT 2018-2019

<u>NAME</u>	<u>POSITION</u>
Mrs Michelle Monaghan	Principal
Mr Eddie Sweeney	Vice Principal
Mrs Toner	Member of School Leadership Team SENCO
Mrs Catherine Bennett	Head of Nursery
Miss Blanaid O Shea	ECPD teacher (Education Centre for Physically Disabled Children.)
Mrs Caitriona Cribbin	Member of School Leadership Team, Head of Foundation Stage, Joint Literacy Co-ordinator & Primary 1 Teacher ( 4 days per week)
Miss Eimear Mc Shane	Primary 1 Teacher
Mrs Emma Mc Keown	Primary 1 Teacher - (3 days per week)
Mrs Jayne Davey	Primary 1 Teacher - ( 3 days per week)
Miss Monica Mallon	Primary 2 Teacher
Mrs Ciara Kearney	Primary 2 Teacher
Miss Nicola Friel	Sub Teacher covering Mrs Kearney while on Maternity Leave.
Miss Suzy Gilsenan	Sub Teacher covering Mrs McGoldick while on Maternity Leave (Term 1)
Miss Claire Mackin	Sub Teacher covering Mrs McGoldrick while on Maternity Leave (Term 2 and 3)
Mrs Geraldine Tierney	Primary 3 Teacher.
Miss Roisin Rocks	Joint ICT co-ordinator Primary 3 Teacher
Miss Elayna Duffy	Primary 3 Teacher Coordinator for The Arts
Mr Brendan Byrne	Primary 4 Teacher
Mr Aidan Clarke	Primary 4 Teacher
Miss Mairead Dyas	Primary 5/6 Teacher
Mrs Katharine Doherty	Primary 5 Teacher. Member of School Leadership Team Coordinator for Newcomer Provision, Religion and Pastoral Care. On Maternity Leave – Terms 2 & 3.
Mr Paul Hillen	Sub Teacher – covering Mrs Doherty's maternity leave.
Mr Mark Digney	Primary 5 Teacher- Appointed to post of temporary PDMU coordinator.
Mrs Sonya McVeigh	Coordinator for World Around Us Primary 6 Teacher
Miss Aoife O'Hanlon	Primary 6 Teacher
Mrs Michelle McParland	Joint ICT co-ordinator

	P7 teacher.
Miss Patricia Mc Coy	Member of School Leadership Team Head of Key Stage 2 Joint Numeracy Co-ordinator Primary 7 Teacher

### **AUXILIARY STAFF**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>
Mrs Bridie Downey	Executive Officer
Mrs Marie McNeany	Clerical Officer
Mr Cormac Murphy	Building Supervisor
Mr Edmund Heaney	Building Supervisor
Mrs Louise Morgan	Classroom Assistant
Mrs Catherine McQuillan	Classroom Assistant
Mrs Amanda Keenan	Classroom Assistant
Mrs Anne Doyle	Classroom Assistant
Mrs Lorraine Mc Cann	Classroom Assistant
Ms Martina Connolly	Classroom Assistant – Maternity Leave
Mrs Deirdre Murtagh	Classroom Assistant
Mrs Therese Murphy	Classroom Assistant
Mrs Patricia Gray	Classroom Assistant
Mrs Nuala Rafferty	Classroom Assistant
Mrs Marie McCartan	Classroom Assistant
Mrs Aneta Palis	Classroom Assistant
Mrs Mella Cunningham	Classroom Assistant
Mrs Fiona Mc Govern	Classroom Assistant
Mrs Maggie Rogalska	Classroom Assistant
Mrs Mona Mc Ardle	Classroom Assistant
Mrs Eilish Clarke	Classroom Assistant – career break.
Mrs Tara Walsh	Classroom Assistant- Nursery
Mrs Carol Murphy	Classroom Assistant- Nursery
Mrs Breege Mc Anulty	Classroom Assistant
Mrs Attracta Byrne	Classroom Assistant
Mrs Colette Lundy	Classroom Assistant

Dr Ewa Jadczyk	Classroom Assistant
Mrs Orla Mulholland	Assistant - ECPD
Mrs Phyllis O Hare	Assistant – ECPD
Mrs Teresa Hollywood	Assistant- ECPD.
Mrs Yvonne Mc Mahon	Classroom Assistant
Ms Angela Campbell	Classroom Assistant
Mrs Claire Mallon	Classroom Assistant

### **CLEANERS**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>
Mrs Mc Shane	Cleaning Supervisor
Mrs Doherty	Cleaner
Mrs A Mc Shane	Cleaner
Mrs Gallagher	Cleaner
Mrs Clarke	Cleaner
Mrs Rooney	Cleaner
Miss S Mc Shane	Cleaner
Mr G Hutchinson	Cleaner

### **SUPERVISORS - DINING HALL/YARD**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>
Mrs E Kay	Senior Supervisory Assistant Dhall/Yard
Mrs R Doherty	Dhall/Yard Supervisory Assistant
Ms J Grant	Dhall/Yard Supervisory Assistant
Miss Woods	Dhall/Yard Supervisory Assistant
Mrs A McShane	Dhall/Yard Supervisory Assistant
Ms S McShane	Dhall/Yard Supervisory Assistant (Maternity Leave part way through year)



### **STAFF IN DINING HALL/KITCHEN**

<b><u>NAME</u></b>	<b><u>POSITION</u></b>
Mrs Jacqui Graham and her team Mrs Graham retired – Temporary Cooks in place	School cook and canteen staff.

### **SCHOOL CROSSING PATROL OFFICER**

Mrs Sobala
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### **EDUCATIONAL PSYCHOLOGIST**

Mrs Caroline Flynn
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### **SCHOOL CHAPLAINCY**

Fr Krzysztof Sr Rosemary Lynchehaun
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### **Staff News**

We thank the temporary teachers we had in school during 2018/19 for the effort they invested:

Miss Nicola Friel - Substitute teacher for P2

Miss Susie Gilsean- Substitute teacher for P2 – Term 1

Miss Claire Mackin – Substitute teacher for P2- Terms 2 & 3

Mr Paul Hillen- Substitute teacher for P5 – Terms 2 & 3

We welcome Mrs Mairead Browne who was appointed on a permanent basis to St Clare's Abbey staff.

Best wishes to our new brides: Mrs Therese Murphy, Mrs Tara Walsh, Mrs Mairead Browne and Mrs Eimer Gallagher. May they and their husbands enjoy their new lives together.

We congratulate Mrs Martina Connolly and her husband on the birth of their daughter Grace. Congratulations also to Mrs Katharine Doherty and her husband on the birth of their daughter, Lila and to Mrs Helen Mc Goldrick and her husband on the birth of their son, Niall.

We say farewell to the school cook, Mrs Jacqui Graham and to Mrs Cathy Crozier, a member of our teaching staff who have begun, what we hope will be a long and happy retirement for each of them.

### **Enrolment**

Our enrolment as recorded on DENI statistical return in October 2018 was 519 including 52 pupils in Nursery and we thank our deeply committed staff for the tireless work they have undertaken throughout the year. Their dedication to our pupils is unwavering.

## An overview of achievements of 2018/19

The school year 2018/19, has been a very successful one in which many noteworthy achievements were made in all aspects of school work and life.

Key 18/19 achievements are listed below but once again are only a snapshot of the tremendous work done.

1. A well planned programme of staff development was implemented. The focus areas were selected from the School Development Plan following robust self evaluation at the end of the first year of the 2017/20 plan.

### **Curriculum**

Staff development was delivered via a combination of in-house and off site training this year. The work of the Literacy, WAU, ICT, SEN and Numeracy teams was developed further this year and each team, comprising of the co-ordinator, additional teachers and assistants who have shared expertise and enthusiasm in the area further developed their expertise in the following: *Clicker, Writing Blogs, Seesaw with parental input, developing thinking skills more effectively through WAU, developing independent problem solving.*

They shared their knowledge and good practice with staff in development sessions. And this has resulted in more members of staff using these and consequently more pupils and parents benefitting from them.

Please see Appendix 1 – Staff Training Record.

### **Pastoral Care/ Safeguarding**

- Rights Respecting School training- VP and 1 member of SLT attended.
- Safeguarding training for Principal and two members of team - (refresher – Mrs Toner and Mrs Gorman)

### **Continuing Professional Development**

- EPD & Induction courses- 2 teachers completed Induction- Miss Friel and Mr Clarke and 3 teachers undertook Induction/EPD1 Mr Hillen, Miss Gilsonan & Miss Mackin. We were privileged to play a role in their early professional development.
- ETI – Associate Assessor training- Principal
- Degree level study – 1 Classroom Assistant- Mrs Palis graduated from University of Ulster with First Class Hons.
- Masters Study- 2 teachers undertook Masters modules.

2. A programme for ensuring that pupils have opportunities to develop their Mathematical and Communication skills was led by Numeracy co-ordinators - Miss McCoy and Mrs Mc Goldrick (prior to starting maternity leave) and Literacy co-ordinator – Mrs Cribbin.

### **Numeracy**

In Numeracy the focus continued to be developing our pupils' problem solving skills. We feel that we are making gains and a culture of allowing our pupils to make mistakes and celebrate the learning that comes from these is being developed. We can see that a LOT more work is needed on this as our pupils are reluctant 'risk takers' preferring to omit something unknown rather than attempting it.

Below are some of the comments made by our pupils when asked about Problem Solving lessons.

***"Maths is harder and challenging"***

***"It can be quite tricky; it gets your mind going"***

***"We look for clues and find the important information"***

***"It makes you think"***

***"You find the best strategy"***

***"I love when it's tricky"***

***"We work with our friends and we can help each other out"***

***"You count and you think"***

***"Addition is easy, but this problem makes you think."***

Our staff members continue to ask the question, ***'Are we spoon feeding too much?'*** and we urge our parents to be mindful of this and work with us to create a new mindset among our pupils- 'we learn from the things that we get wrong.'

## **Literacy**

In Literacy the focus was to improve pupils' attainment in reading comprehension - and improve the quality of handwriting. Intensive work was done on each and monitoring at the end of each term has shown that measurable progress has been made. We will build on this in 2019/20 which will be the final year of the School Development Plan.

## **Impact of development work in Literacy and Numeracy as measured by pupil attainment in GL assessment tests:**

*We have adopted a new suite of assessment tools as a means of analysing pupils' performance in relation to their cognitive ability. As such this year's data is presented differently and will form the baseline against which future school improvement will be gauged.*

## **Study 1**

Given that it is difficult to determine what constitutes an 'average school', we use the notion that 60% of pupils should be attaining at stanine 5 and above in GL standardised tests, within an 'average school', to help establish how St Clare's Abbey is performing:

	<b>Stanine 5 or above June 19 (Literacy)</b>	<b>Stanine 5 or above June 19 (Numeracy)</b>
<b>Primary 3</b>	63%	62%
<b>Primary 4</b>	66%	60%
<b>Primary 5</b>	67%	70%
<b>Primary 6</b>	63%	72%
<b>Primary 7</b>	66%	65%

As a school, we are fully aware that many pupils in the above cohort have had difficulties that required a lot of help to overcome. As such we are particularly proud that by the end of their 7 years with us they have achieved so much and that we are attaining a higher % than National average at stanine 5 and above.

## **Study 2**

It is also important to note the following as evidence of how our work to help each child achieve in line with his potential, is impacting significantly:

	<b>% of pupils attaining scores in Literacy that are: as Expected/ Higher than Expected or Much Higher</b>	<b>% of pupils attaining scores in Numeracy that are: as Expected/ Higher than Expected or Much Higher than</b>

	<p>than Expected when compared to their cognitive ability ( Figure provided is the average across P4-P7 year groups)</p> <p>The National Average = 75%</p>	<p>Expected when compared to their cognitive ability ( Figure provided is the average across P4-P7 year groups)</p> <p>The National Average = 75%</p>
<b>Primary 4-7</b>	<p>St Clare's Abbey = 88%</p> <p>Exceeded National Average by 13%</p>	<p>St Clare's Abbey = 82%</p> <p>Exceeded National Average by 7%</p>

**3. A programme for ensuring that pupils and staff have opportunities to develop their ICT skills was led by ICT co-ordinators – Miss Rocks and Mrs McParland – There were two main objectives.**

- a. **Developing Online Communication skills**
- b. **Improving Pupil and Parental understanding re E Safety.**

**Item a**

All classes are using Seesaw as a tool for showcasing work and developing online communication skills.

We used Blogs and C2kNewsdesk platform to good effect to promote inter school communication, several articles were published on Newsdesk throughout the year, which gave the pupils great experience in being 'news reporters'. 120 pupils across P5, 6 and 7 participated in the PWC 'Hive Hackers' programme and a further group of pupils from Key Stage 2 participated in a Coding programme in terms 2 and 3.

In terms of home/ school usage of Seesaw to allow parents a digital window into their child's learning experiences- 6 out of 22 classes have trialled this and value it as a strategy that should be rolled out to all classes in the next school year. We have dramatically increased Parental engagement with the school app - this now stands at 1308 (parents) registered users and we now use it as our primary means of home/school communication.

**Item b**

Having attained the prestigious 360E Safety award at the end of 2017/18 the challenge was to keep the message fresh, current and relevant. Mr Mark Doran, Parent Governor has been working with pupils and staff within an Online Safety Group to further work in this area . A workshop hosted by NSPCC was held for parents to give practical advice on making digital devices safer within their homes.

4. A programme for helping pupils with Special Educational Needs/Additional Educational Needs was led by SENCO - Mrs Toner. (There were 3 main areas)

i) Improve educational attainment for pupils with SPLD (Dyslexic type tendencies)

- 10 teachers have completed the 'Nessy' programme dyslexia on-line training. This has enabled them to better understand and support the 60 pupils experiencing such difficulty within our school.
- Five senior pupils with SPLD, who have become very skilled in the use of Assistive Technology programmes to help them overcome their barriers to learning, have assisted Mrs Toner and Mrs Monaghan in building the confidence of younger users. Parental permission has been given for 91% of the 60 pupils with SPLD to be part of this support group. The senior children have shared tales from their journey in an effort to motivate the younger pupils to use the options available to them and to inspire these children to make the same progress.
- In depth consultation took place with parents of pupils with SPLD. They were asked to share with us; their knowledge, perceptions and confidence re homework for their child with Specific Literacy difficulties. The heartfelt responses identified a lot of challenge and captured the fact that:
  - 62% felt that homework was manageable
  - 38% felt that they needed much more help with homework.

This led staff to reflect on how they could make homework less stressful, time consuming and difficult for children. Action was taken with these parents and pupils and homework appears to be working better for the families involved. Any parent who finds him/herself in a similar situation is encouraged to reach out to school staff- a solution can always be reached.

The above steps combined with the highly structured learning experiences that our pupils with SPLD experience have resulted in significant gains being made by this very vulnerable group of pupils. ( Data held by Principal)

ii) Upskill lunchtime supervisors regarding making reasonable adjustments for children with Additional Educational Needs

Following a programme of support in which the SENCO worked closely with Supervisors over a prolonged period, reasonable adjustments are now firmly in place for those children encountering difficulties during lunchtime. These include:

- Some being given roles of responsibility in the dinner hall to occupy them and to discourage inappropriate behaviour.
- Some of our pupils with Autism being allocated a seat in the same place each day in the dinner hall
- Creating a calm environment and reducing unnecessary noise which can be upsetting for many of our pupils with ASD.
- Certain pupils being collected from the dinner hall by a playground supervisor as their Social Emotional Behavioural and Wellbeing difficulties mean that exiting as part of a large group can be very challenging.
- Staff being more confident in reacting to the needs of this special group of pupils and their presentation on any given day.

### iii) Further develop pupil voice among pupils with AEN

We continued our programme of educating our pupils about the difficulties that some of their peers experience and the strategies that they can use to help them to reduce their challenges. In 18/19 we held the following awareness raising sessions led by the pupils themselves or their families or staff:

- a. ***'Why we wear coloured/orthoscopic lenses'***- led by 3 senior pupils, who wear the lenses and could explain the benefits of these when reading, writing and copying.
- b. ***Autism Awareness week*** led by SENCO and teachers across the school. This provided opportunities for Autism to be celebrated through the sharing of books as recommended by Autism Support Services as a means of raising understanding of peers. Teachers reported how a number of children spoke openly about living with a sibling with Autism.
- c. ***Celebrating World Down Syndrome Day***. Following a beautiful presentation created by one of our families awareness raising sessions were held within each class. This was a joyful celebration of one of our very special pupils.

Knowledge is power and we have seen repeatedly the acceptance, care and understanding that pupils give when they are properly educated.

Our high quality practice in helping pupil with additional needs was recognised and affirmed by the Educational Training Inspectorate in several ways throughout 2018/19. These included:

- a. SENCO - Mrs Toner and Principal- Mrs Monaghan being asked to present at a training day for all NI inspectors on the topic of 'Developing High Quality SEN Practice within a large Primary School.'
  - b. Having elements of our SEN practice recorded by ETI TV and disseminated to all schools in NI as part of the Chief Inspector's report. Our part was used to illustrate her strapline of 'Putting Pupils First.'
- We were delighted as we are deeply committed to and invest a lot into helping this special group of pupils to reach their potential.

### 5. A programme for enhancing the quality of our Nursery provision was developed by Head of Nursery

We participated in the DE Early Intervention Transformation Programme: "Getting Ready to Learn." Head of Nursery, Mrs Bennett, made a successful application for funding and used this to finance a lending library of Book and Play Resource bags. This was reinforced by a series of parental workshops to suggest how they might best be used. There was 90% parental attendance at the workshops and 100% borrowing uptake of the Book and Play Resource Bags.

We were delighted to be selected to feature in a DE recording to highlight the success of the programme.

Lots of work was done to develop a parental overview of the skills developed through each area of the curriculum, especially in 'Physical Development'. Parents have spent time exploring these with Mrs Bennett and have commented that they are now replicating many of the activities at home, maximising learning for their children.

In June 2019 Mrs Mason, the District Inspector, visited Nursery and spoke very positively about all the learning opportunities on offer.

6. **A programme for ensuring that the needs of Newcomer pupils are met, was led by co-ordinator, Mrs Doherty.**

We had two key aims - to:

1. Incrementally enhance attainment levels for pupils at early stages of acquiring English as a second language ( NB many of our Newcomer pupils have advanced beyond this target.)
2. Enhance our celebration of cultural diversity

**Aim 1**

94% of pupils made gains in English language acquisition as measured by triannual monitoring across the CEFR-Common European Framework Reference.

**Aim 2**

A wonderful whole school intercultural celebration was held at Christmas time and 38 families showcased seasonal traditions from their culture/country.

7. **A programme for ensuring that pupils have opportunities to develop their talents in Art, Drama and Music was led by Arts coordinator - Miss Duffy**

All children have been given access to Art competitions both within school and through links with the wider community. Primary 3 Miss Duffy's class have written and drawn Christmas scenes on tags used in the Dominican Church, for the gift tree which helps provide much needed gifts of clothing and toys for SVP. Primary 4 to Primary 7 went to visit the Museum for art activities at Halloween and the history of Christmas past. This was a total of 293 children having close access to outside agencies like the Museum to further develop their historical knowledge using media of literacy, music and art.

**The Arts and Christmas:**

Music was a creative way to celebrate Christmas through song, nativity plays and carol singing in St Mary's Church and The Buttercrane Centre. The Nursery, Primaries 1 and 3 had individual plays, Primary 2 and Primary 7 classes combined their efforts and performed to parents in the school hall. The ECPD unit with Mr Digney's Primary 5 class had Christmas plays together. Primary 4 classes took part in carol singing for parents and in the local shopping centre.

**The Arts and Newry Feis**

St Clare's Abbey was well represented at Newry Musical Feis this year.

**In the Music Section**

Fireside singing was entered consisting of ECPD unit and primary 4 classes, this was a joyfilled opportunity for all involved..

The String Ensemble competed in a class of 14 entrants and were Highly commended.

Within the Choral section, the Chamber Choir won first place in the Hymn Singing competition.

**In the Drama section**

We had 62 entries for the individual poem.

Primary 5 and Primary 3 entered the Choral speaking section. P5 class came third place. P3 came second.

Primary 7 Drama club entered the One act play. They came first and won the Billy Locke cup and one pupil won the Mrs Kathleen Harrington cup for the best actress.



In term 3 we enjoyed 'St Clare's Abbey Has Talent'. This was completely organised by the P7 Playground Pals and took place over several weeks until the winners of each heat came together to showcase their vast array of talents from dance, song, acrobatics and drama. The final took place in the Assembly hall and was a great celebration of our performers and the maturity and organisational skills of our senior pupils.

### **Other Choir success**

Chamber Choir.

In January 2019 the Chamber Choir reached the Semi-Final of BBC School Choir of the Year which was televised and broadcast on Radio Ulster in March.

The Full School Choir comprised of sixty-five children across Key Stage Two participated in Peace Proms with the Cross Border Youth Orchestra held in the RDS in January. They performed for President of Ireland, Michael D Higgins.

### **Music tuition from Education Authority**

In the academic year 2018/19 thirty-five children received music tuition through the EA Southern Region Music Service. This includes violin, viola, cello and double bass.

83% of children (29/35) attained good or above across all categories of assessment, in their annual report administered by the music tutors. Nine of these children achieved Grade 1 or Grade 2 with their instrument through the Associated Board of the Royal Schools of Music.

Fourteen of these children competed in the Primary School Ensemble competition in Newry Musical Feis and were awarded fourth place.

All Primary Seven children availed of tuition in African Drumming led by the EA Southern Region Music Service.

2018/19 was an incredibly rewarding year for music within St Clare's Abbey.

## **8. A programme for developing EcoSchools work was led by Mr Byrne, the Foundation stage and Nursery teams**

A lot of work was undertaken across the school to enhance the use of the Forest. Mr Byrne and Miss Friel were assessed by a representative from NI Forest Schools association. They were accredited as Forest Schools teachers and St Clare's Abbey was accredited NI forest Schools status. We are delighted with this as it sits very well with our belief that children thrive in the great outdoors and the valuable opportunities for learning that exist there.

We achieved our third Green Flag under the Eco Schools Programme. This has moved us into the small group of 'Ambassador Schools' that exist in NI and has us recognised as a school that can support other schools starting out on their Eco education programme.

During her visit to school in term 3 the District Inspector really enjoyed the work that she saw taking place there with Foundation Stage Pupils. 18/19 was the second year of an intensive programme to develop the potential of 'outdoors learning.' We were asked to make a presentation on the work that we have done at a conference held in The Ulster Museum in August 2019.

## **9. A programme for developing PE was undertaken by Mr Digney with the assistance of Miss Kelland, Mr Byrne, Mrs Browne & Mr Hillen**

During the academic year 2018/19, all pupils were provided with access to the PE curriculum and received coaching from an external provider to supplement the PE lessons that their class teachers were delivering. Due to funding cuts, the Foundation/KS1 fundamental movement



skills (FMS) coaching from the Ulster Council which we have received in the past, ceased and following an internal review, the paid programme of KS2 coaching from the Down County Board was not renewed. Following consultation with teachers and pupils, it was agreed that we would seek a provider who could offer a range of activities and sports, ones which our children may not have had an opportunity to fully experience. The PE provider, 'Healthy Kidz' was employed to deliver PE lessons for all classes, including the ECPD, with a range of sports including athletics, dance, gymnastics and games covered and lesson plans were provided to class teachers to follow up on. The coaching was deemed satisfactory but with room to improve, the PE coordinator has communicated this to 'Healthy Kidz'.

As of the time of writing, a final decision on whether to again employ 'Healthy Kidz' for the next academic year has not been made. The Daily Kilometre was introduced and was met with enthusiasm by pupils who enjoyed the challenge of running regularly and seeing their fitness improve. All KS2 pupils participated in swimming lessons for a term each.

Regarding extra-curricular sport, we aimed to build on the work done to increase the number of pupils in both KS1 and KS2 being active and participating in sport, specifically Gaelic games. Once again Gaelic football for boys and girls from P4-7 was offered, along with reintroducing P2-3 and P4-5 Gaelic Football clubs for the full academic year. It has again been encouraging to see the interest in attending these clubs grow and these clubs were oversubscribed each term. Camogie/Hurling club has also continued to see growth in attendance and interest throughout the year.

The school have continued to participate in the games organised by Cumann na mBunscoil, entering representative teams in boys' Gaelic football, girls' Gaelic football, Camogie and Hurling. Our teams competed in tournaments organised by local secondary schools as well as the traditional Rice Cup and St Clare's Camogie tournaments. We have furthered our links with Newry Shamrocks GAC, who have offered their facilities for our use, given financial assistance and arranged blitzes among their feeder schools which we have participated in. Playing numbers have risen as a consequence of this, which will hopefully be beneficial for both parties in the years to come.

Sports Week in June was a success despite the unpredictable weather. All Sports Days (Nursery-KS2) were held on the school playing field. Parents attended where possible and enjoyed what were a series of fun occasions. Further internal competitions also took place including a soccer 'World Cup' for KS1/KS2 pupils.

#### **10. A programme for developing Parental Engagement was undertaken by Parental Co-ordinator, Miss O'Shea in conjunction with the Principal and Vice Principal**

##### **Our primary aim was:**

To fully engage parents in their child's learning.

We took many steps to achieve this including:

- Adding to our 'parental tip' recordings on the website- 8 new Maths recordings/ Literacy recordings have been added re new cursive handwriting scheme and 10 Early Literacy skills recordings have been added to the FS pages.
- Auditing parents to find out their perceptions re aspects of Numeracy (Mathletics programme) and Special Educational Needs (Lexia and Nessy programmes) and Literacy (Bug Club programme). The responses provided us with ideas for further developing use of these. We thank the parents who participated.
- Actively encouraging parents to attend parental events, meetings and workshops. Some statistics re uptake for 18/19 include:

##### **Nursery:**

Attendance at Induction programme:

- 100% parental attendance at initial Play and Stay sessions

- 90% parental attendance at follow up Play and Stay sessions
- 100% parental attendance at individual Induction meeting in September/Settling in meeting End of Oct/ Progress meeting Feb.

**Whole school:**

- Home/School use of Seesaw App-260 families used the app regularly to view recordings and pictures posted by class teachers.
- Parents of pupils with SEN being offered termly meetings in addition to the main Parent Teacher Meeting to discuss their child's termly Individual Educational Plan (IEP)- SENCO reported that **all** parents of P1-P4 accepted this offer and many in P5-7 although several parents of pupils in that age group chose to receive updates via IEP being sent home on a termly basis.
- Attendance at Parenting programmes:
  - 'Raising Pupils' Motivation & Persistence'* –11 participants.
  - 'Helping to Develop Fluent & Efficient Reading & Writing at Home'*- 10 participants
  - 'Ideas to Help Children Learn in Mathematics'*- 10 participants

**11. A programme for developing Personal Development and Mutual Understanding was undertaken by PDMU Co-ordinator, Mr Digney in conjunction with the Vice Principal, Mr Sweeney as part of the work he led within the UNICEF Rights Respecting School Accreditation Programme.**

The PDMU foci for the year were the themes of: 'Health, Growth and Change' and 'Safety'.

- A fun, fitness 'Big workout' took place involving all pupils from P1-7. This day emphasised the importance that physical exercise plays with regards our health and wellbeing.
- Thematic platters of fruit snacks were provided for all pupils at key points throughout the year to highlight the benefits of healthy snacking.
- The 'Golden Kilometre' was introduced across the school, with all classes timetabled to complete the kilometre once per week.
- New play resources were sourced and deployed in the playground for break and lunch, with the aim of promoting health and wellbeing.
- Members of the PSNI and NI Fire Brigade visited the school to talk to pupils about e-safety and firework safety.
- The Anti-Bullying ambassadors, along with the Rights Respecting Steering Group led assemblies on staying safe and anti-bullying.
- The 'Love for Life' Relationships and Sexuality Educational (RSE) programme was delivered to P7 pupils to help provide them with the knowledge, skills and values necessary to make good choices with regards relationships and sex.
- The PSNI led a pair of whole school assemblies related to Internet Safety and Personal Safety, specifically the dangers of weapons.
- Nurse Clare Eaton led an assembly for KS1 and KS2 on hygiene and the safe use of medicines.
- Rita Bentley (Road Safety) led an assembly on how to safely cross roads and travel safely as a passenger in cars and buses.
- The PDMU coordinator attended CPD courses provided by Children in the Crossfire (Educating the Heart) and Women's Aid (Helping Hands).
- Lunchbox inspections were carried out by the Vice Principal, following up on work done on healthy eating and making good choices.
- Links were established with Tamnamore Learning Support Centre with re developing effective behaviour management strategies for our most complex pupils. This led to the 'Circle of Friends' programme being implemented supporting key pupils at children identified in need of a support network of children around them.

- Primary 7 pupils participated in an outreach programme with a local Nursing home in which they undertook weekly visits and joined in art workshops with elderly residents. This was an incredible programme, touching the lives of all involved.
- Cycling proficiency training was led by Mr Clarke with 14 upper KS2 children successfully participating.

All work undertaken in this aspect of school life was recognised in the summer term when Mr Sweeney and Mrs Doherty welcomed an assessor from the UNICEF RRSA scheme into school for a verification visit. They had applied for Silver status and attained this with flying colours- the assessor urged them to apply for Gold standard as soon as possible, acknowledging the very high standard of practice that she had witnessed. Warmest congratulations to the Rights Respecting Steering group for their phenomenal work.

**12. A programme for developing strong community links was undertaken. We engaged in a host of events and activities to promote community relationships and strong partnerships with our educational partners at primary, post primary and third level stages**

Links with pre schools: We worked closely with Ashgrove Nursery on various 'Shared Education' projects and our Head of Nursery was a member of the Nursery/Pre school cluster group within our locality.

Links with primary schools: The principal worked with primary colleagues as a member of the NAMES ( Newry and Mourne Extended Schools) group to secure funding for extra curricular programmes which were led by local youth groups to provide recreational opportunities in the holidays. Additionally funding was secured for school based speech and language therapy and the appointment of Parental Engagement coordinators in each school.

Links with Post Primary/ Training programmes and Third Level education partners. We accommodated students (34 in total) on work placement from each of the above settings- a mutually beneficial arrangement for all.

**Other important information from 18/19 school year:**

**Attendance: 93.95%**












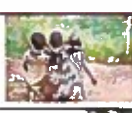

Parental Engagement coordinator monitored attendance monthly with E.W.O.



The parents of pupils with an attendance of 90% received a letter of concern – 20 (excluding those pupils whose absence was not typical and fully documented eg surgery etc)

Those with attendances falling below 85%, without a very valid reason, were referred to the EWO - 6

It was noted that a lot of children were absent in September due to late family holidays and a letter was drawn up to alert parents to the fact that these were unauthorised absences and had a negative impact on a child's education.

### 13. Charity Donations

Date	Event		Amount
18.09.18	Newry Hospice – Coffee Morning (paid to Hospice already)		£203.95 (£7.20)
20.10.18	Halloween Dress Up Day Proceeds for Ellen's Journey (paid to Ellen already)		£490.60
23.11.18	Pyjama Day Proceeds for Ellen's Journey (paid to Ellen already)		£450.00
20.12.18	Christmas Jingle Day Proceeds for Ellen's Journey (paid to Ellen already)		£418.15
11.01.19	Bring your Toy to School Day		£404.02
14.02.19	Red Day		£405.02
7.03.19	World Book Day		£354.45
15.03.19	Green Day		£403.75
05.04.19	Lions Swim (paid already)		£1,658.16
05.04.19	Dress Like a Fool Day		£317.80
16.04.19	Rights Respecting – Friends of Africa (paid already £300.00)		£170.00
16.04.19	Easter Egg Raffle (£130.00 paid towards Friends of Africa. Balance to be paid to Trocaire £321.00)		£451.00
16.04.19	Lauren's Adventure	LAUREN	£5,000.00
18.04.19	Trocaire Box Appeal (Left in Parochial House)		£354.40 (£20.00)
24.05.19	Sponsored Walk		£4,959.15

31.05.19	Non Uniform Day		£373.50
14.06.19	Charity Jersey Day		£282.00
	<b>TOTAL DONATIONS 2018-2019</b>		<b>£16,695.95</b>

Sincerest thanks to parents for their generous contributions to each of the above funds and to the school council for firstly selecting the chosen charities for the year and secondly for co-ordinating the fundraising events each month.

There was a great effort by pupils and parents in their fundraising efforts for the Sponsored Walk Day – we thank everyone individually for their efforts.

#### 14. Destination of School Leavers

SCHOOL	NUMBER OF PUPILS
St Joseph's High School	14
Abbey Grammar School	9
St Mary's High School	20
Sacred Heart Grammar School	7
Newry High School	4
St Mark's High School	1
Rathfriland High School	2

25 Pupils took part in the GL Assessment.

Of these, 16 (64%) went to Grammar Schools

\*\*2 children received Grade A but opted to go to St Mary's High School, Newry.

# 15. School Funds Account

ST CLARE'S ABBEY PRIMARY SCHOOL



## CHEQUE JOURNAL - 2018 - 2019

Date of Cheque	Pay Slip No	Payee	Amount	School Agent	Clubs	School Fund Raising	School Trips	Music	Swim and Sports	Staff and Pupil Purchases	Consultancy / Staff Training	School / Class Purchases	Nursery	Fels / Competition	Gifts Donations and Commission	Transport Cost	Families Connect	Subscriptions/Licence	Sundry	Total
	500...		90353.76	8000.00	0.00	0.00	2667.80	1338.84	4410.00	721.00	2897.00	8139.81	60.00	372.00	8576.62	2020.00	0.00	165.00	50985.69	90353.76

## LODGEMENT ACCOUNT - 2018-2019

Date of Lodgement	Amount	Clubs	Tea Money	School Fund Raising	School Trips	Music	Swim and Sports	Staff Purchases	Pupil Purchases	School / Class Purchases	Nursery	Fels / Competition	Gifts and Commission	Book Fair	Sundry	Comments	Total
	52995.55	6260.00	1905.5	19076	4295.5	4887.2	3968.5	680.00	513.5	831.20	60.00	190.5	1997.5	2219.82	6110.24		52995.6



16. LMS Budget Plan

## SCHOOL FINANCIAL PLAN 2018 - 2021



## THREE YEAR FINANCIAL PLAN

School: St Clare's Abbey Primary

Cost Centre:

21409EA Office: Armagh

\*\*\*Only complete cells in yellow\*\*\*

Section A: Enrolments and Teaching Complement		YEAR 1 (2019-2020)	YEAR 2 (2020-2021)	YEAR 3 (2021-2022)
	October 2018	October 2019	October 2020	October 2021
1 Full Time Equivalent Enrolment (excluding Spec Unit pupils)	483	488	479	474
2 Planned Teaching Complement (after amendment to Variables as below)	22.40	21.20	21.20	20.20
3 Planned Pupil/Teacher Ratio (September)	21.56	23.02	22.59	23.47

Section B: Planned variances in Teaching Staff		YEAR 1 Change in Staff (Enter as Positive Fig's)	Year 2 Change in Staff (Enter as Positive Fig's)	Year 3 Change in Staff (Enter as Positive Fig's)
Variables - Teaching Staff - To assist in budget forecasting				
4 Increase in Permanent Teachers				
5 Increase in Temporary Teachers				
6 Decrease in Permanent Teachers (enter as positive figure)			0.00	1.00
7 Decrease in Temporary Teachers (enter as positive figure)				UPS3

Section C: Planned Expenditure		YEAR 1 (2019-2020)	YEAR 2* (2020-2021)	YEAR 3* (2021-2022)
Expenditure Summary	Sector Average*	£ %	£ %	£ %
Staff Costs				
8 - Teaching	75.1%	1,223,342 77.4%	1,239,784 75.2%	1,262,123 75.3%
9 - Non Teaching	17.7%	273,748 17.3%	276,485 16.5%	279,223 16.7%
10 - Other Costs	0.1%	8,194 0.5%	8,358 0.5%	8,525 0.5%
11 Premises, Fixed Plant and Grounds	3.2%	38,416 2.4%	39,184 2.4%	39,968 2.4%
12 Operating Costs	4.5%	79,690 5.0%	81,284 4.9%	82,909 4.9%
13 Non Capital Purchases	0.3%	2,700 0.2%	2,754 0.2%	2,809 0.2%
14 Capital Expenditure	0.5%	0.0%	0.0%	0.0%
15 Less Income (enter as negative figure)	-1.3%	-45,000		
16 Total Planned Expenditure before Savings and Additional Expenditure		1,581,090	1,647,850	1,675,557
Estimated Savings (enter as a negative figure)				
17 Reduction in Teaching Staff (as per Variables)				-30,749
18 Please specify				
19 Please specify				
20 Please specify				
Estimated Additional Expenditure (enter as a positive figure)				
21 Increase in Teaching Staff (as per Variables)				
22 Please specify				
23 Please specify				
24 Please specify				
25 Total Planned Expenditure after Savings and Additional Expenditure		1,581,090	1,647,850	1,644,808

\* Planning assumptions include Cost of Living Pay Award Estimate at 1% each year and estimated rate of inflation for Other Costs as 2% each year

Section D: Delegated Resources		£3,164	£3,156	£3,171
CFF Budget Share per Capita				
Budget Summary Allocation				
27 Common Formula Funding (CFF) Budget Share		1,528,395	1,540,235	1,518,923
28 Other funding - (Please specify)				
29 Other funding - (Please specify)				
30 Other funding - (Please specify)				
31 Total Delegated Resources		1,528,395	1,540,235	1,518,923

Section E: In Year Movement		YEAR 1 (2019-2020)	YEAR 2 (2020-2021)	YEAR 3 (2021-2022)
		£	£	£
32 In Year Underspend or Overspend of Delegated Resources		-52,695	-107,614	-125,885

## SCHOOL FINANCIAL PLAN 2018 - 2021



## THREE YEAR FINANCIAL PLAN

School: **St Clare's Abbey Primary**Cost Centre: **21409**EA Office: **Armagh**

\*\*\*Only complete cells in yellow\*\*\*

## Section F: Cumulative Surplus / Deficit

	YEAR 1 (2019-2020) £	YEAR 2 (2020-2021) £	YEAR 3 (2021-2022) £
33 Opening Cumulative Surplus/(Deficit) 1 April	210,300	157,605	49,991
34 In Year Underspend / (Overspend) of delegated resources	-52,695	-107,614	-125,885
35 Closing Cumulative Surplus/(Deficit) 31 March	157,605	49,991	-75,894
36 % Carry Over	9.1%	2.9%	-4.8%

## Section G: Additional Information

	Sector Average*	YEAR 1 (2019-2020) £	YEAR 2 (2020-2021) £	YEAR 3 (2021-2022) £
37 Pupil/Teacher Ratio	21.7	23.0	22.6	23.5
38 Expenditure per Pupil	£ 3,251	£ 3,240	£ 3,440	£ 3,470
39 Staff Costs per Pupil	£ 3,150	£ 3,085	£ 3,183	£ 3,270

## Section H: Financial Plan 2019-2022 Declaration

## Declaration

The Board of Governors understand the financial and management responsibilities placed on them with respect to the delegated financial budget of the school, and of the need to ensure compliance with current guidance including "Guidance on Financial and Management Arrangements for Controlled and Maintained Schools funded under the Common Funding Scheme".

The Board of Governors also understand the need to ensure financial competence within its Board and can confirm that at least one Board member has undertaken appropriate financial training provided by EA (or appropriate).

The School's Board of Governors have considered each version of Three Year Financial Plan prepared by the school and LMS, in line with the assumptions made in different versions/options. The information contained within this Three Year Financial Plan reflects the Board of Governors final and agreed plan, which has been based on reasonable and realistic assumptions.

Following such consideration, the Three Year Financial Plan has been authorised by the School's Board of Governors at the meeting held on

The Board of Governors confirm that finance is a standing agenda item for Board of Governor meetings (or Finance Committee meetings), and will endeavour to regularly monitor (at least quarterly) the school's financial plan, to ensure that actual, committed and projected expenditure is revised accordingly.

Boards of governors are reminded that, while the legislation provides delegated budgets for them to deploy resources to best effect in delivering the highest possible quality of education, it gives them no authority to exceed the limits of the budget delegated to them. Boards of governors cannot spend more than they receive without express and advance approval of the EA as Funding Authority, and they must not plan to do so. The Board of Governors therefore understand they must have EA's agreement before incurring any expenditure that would exceed that agreed and approved by EA.

## Comment:

Authorised by:

*Shane Lerner*  
Chairman of the Board of Governors

12/4/2019  
Date

*Michelle Henschman*  
Principal Date

Authorised by EA.

Education Authority

Date

Note: The Three Year Financial Plan will not be considered for approval if:

- they are not signed by the Principal and Chairperson
- any of the three years of the Financial Plan are incomplete
- estimates of expenditure are considered by EA to be unrealistic



## 17. Conclusion

Thank you for taking the time to peruse this report. The Board of Governors trusts that it gives a good insight into the achievements of 2018/19.

The Governors recognise the huge contribution made by staff, parents, pupils and indeed the whole governance team. We are very proud of our school and trust that you are as happy to be a part of it as we are.

If you seek clarification on any of its contents, please feel free to contact:

- School Principal – Mrs Michelle Monaghan, or
- Chairman of St Clare's Abbey Board of Governors – Mr Shane Comer.

# **APPENDICIES**

# **Appendix 1**

## **Training Record**

## Training Courses

Training Course Title	Organiser	Venue	Training Course Start Date	Training Course End Date	Number of Days
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anaphylaxis Awareness - Injector	EA	Newry Teacher Training	24 September 2018	24 September 2018	0.5000
Anti-Bullying	EA	Craigavon	20 November 2018	20 November 2018	1.0000
Anti-Bullying	EA	Craigavon	20 November 2018	20 November 2018	1.0000
ASD Course	EA	Silverwood Centre Lurgan	18 October 2018	19 October 2018	2.0000
ASD Course	EA	Silverwood Centre Lurgan	18 October 2018	19 October 2018	2.0000
ASD Course	EA	Silverwood Centre Lurgan	18 October 2018	19 October 2018	2.0000
ASD Training	EA	Craigavon	01 March 2019	01 March 2019	1.0000
ASD Training	EA	Craigavon	01 March 2019	01 March 2019	1.0000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000

Training Course Title	Organiser	Venue	Training Course Start Date	Training Course End Date	Number of Days
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Asthma Awareness Training	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Awareness Day DCD/Dyspraxia	DCD/Dyspraxia Awareness Group	Canal Court Hotel Newry	13 October 2018	13 October 2018	1.0000
CCMS Conference	CCMS	Belfast	05 March 2019	06 March 2019	2.0000
Deaf Awareness Training	EA	Armagh Teachers' Centre	10 October 2018	10 October 2018	1.0000
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000

Training Course Title	Organiser	Venue	Training Course Start Date	Training Course End Date	Number of Days
Training 18-19					
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Diabetes Awareness Training 18-19	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Digital Admissions Update	EA	Cionough Centre	30 November 2018	30 November 2018	0.0000
Down Syndrome/Severe Learning Diffs	EA	Newry Teachers Centre	28 September 2018	28 September 2018	1.0000
Down Syndrome/Severe Learning Diffs	EA	Newry Teachers Centre	28 September 2018	28 September 2018	1.0000
Dyslexia Friendly Classroom	EA	Armagh Teachers Centre	26 March 2019	26 March 2019	1.0000
Dyslexia Friendly Classroom	EA	Armagh Teachers Centre	26 March 2019	26 March 2019	1.0000
Dyslexia Friendly Classroom	EA	Armagh Teachers Centre	26 March 2019	26 March 2019	1.0000
Dyslexia Friendly Classroom	EA	Armagh Teachers Centre	26 March 2019	26 March 2019	1.0000
Dyslexia Friendly Classroom	EA	Armagh Teachers Centre	26 March 2019	26 March 2019	1.0000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000

Training Course Title	Organiser	Venue	Training Course Start Date	Training Course End Date	Number of Days
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
Epilepsy Awareness/Emergency Meds	EA	Newry Teachers Centre	24 September 2018	24 September 2018	0.5000
ETI Conference	DE	Belfast	08 November 2018	08 November 2018	1.0000
First Aid @ Work Refresher Training	EA	Amma Centre, Armagh	19 November 2018		2.0000
First Aid @ Work Refresher Training	EA	Amma Centre, Armagh	19 November 2018		2.0000
First Aid @ Work Refresher Training	EA	Amma Centre, Armagh	19 November 2018		2.0000
First Aid Training	EA	Craigavon	04 March 2019	06 March 2019	3.0000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000

Training Course Title	Organiser	Venue	Training Course Start Date	Training Course End Date	Number of Days
18-19					
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Food Allergy Awareness 18-19	EA	Teachers Centre	24 September 2018	24 September 2018	0.5000
Heart Start Training	Heart Start	Belfast	05 March 2019	05 March 2019	1.0000
Literacy Course - KS2 CPD	EA	Clonagh Centre, Craigavon	31 January 2019		1.0000
Literacy Course - KS2 CPD	EA	Clonagh Centre, Craigavon	31 January 2019		1.0000
Manual Handling Course	Education Authority	Sperrinwood Dungannon	24 January 2019	24 January 2019	1.0000
Overview of Texthelp Read & Write	EA	Armagh TC	15 May 2019		1.0000
Overview of Texthelp Read & Write	EA	Armagh TC	15 May 2019		1.0000
Overview of Texthelp Read & Write	EA	Armagh TC	15 May 2019		1.0000
Philosophy for Children	EA	Newry Teachers Centre	25 January 2019		1.0000
Principal's Conference	DE	Newry Teachers Centre Belfast	25 January 2019		1.0000
Pupils with Down Syndrome	EANI	Nery Teachers Centre	08 March 2019	08 March 2019	1.0000
SENCO - Recording Pupils with SEN	EA	Teacher's Centre	22 November 2018	22 November 2018	1.0000
SENCO - Recording Pupils with SEN	EA	Teacher's Centre	22 November 2018	22 November 2018	1.0000
SENCO Training	C2K	Newry Teachers Centre	27 November 2018	27 November 2018	1.0000
SENCO Training	C2K	Newry Teachers Centre	27 November 2018	27 November 2018	1.0000
SIMS	C2K	Craigavon	20 March 2019	20 March 2019	0.0000
SIMS.net Training	C2K	C2K Southern Centre	23 October 2018	23 October 2018	1.0000
Support for Pupils with	EA	Armagh Teachers Centre	07 March 2019	07 March 2019	1.0000



Training Course Title	Organiser	Venue	Training Course Start Date	Training Course End Date	Number of Days
Memory Diff	.				
Support for Pupils with Memory Diff	EA	Armagh Teachers Centre	07 March 2019	07 March 2019	1.0000
Support for Pupils with Memory Diff	EA	Armagh Teachers Centre	07 March 2019	07 March 2019	1.0000
Support for Pupils with Memory Diff	EA	Armagh Teachers Centre	07 March 2019	07 March 2019	1.0000
Support for Pupils with Memory Diff	EA	Armagh Teachers Centre	07 March 2019	07 March 2019	1.0000
Support Pupils - Reading Comp Diff	EA	Armagh Teachers Centre	19 March 2019	19 March 2019	1.0000
Support Pupils - Reading Comp Diff	EA	Armagh Teachers Centre	19 March 2019	19 March 2019	1.0000
Support Pupils - Reading Comp Diff	EA	Armagh Teachers Centre	19 March 2019	19 March 2019	1.0000
Support Pupils - Reading Comp Diff	EA	Armagh Teachers Centre	19 March 2019	19 March 2019	1.0000
Support Pupils with Literacy Diffic	Education Authority	Teachers Centre Armagh	05 February 2019	05 February 2019	1.0000
Support Pupils with Literacy Diffic	Education Authority	Teachers Centre Armagh	05 February 2019	05 February 2019	1.0000
Support Pupils with Literacy Diffic	Education Authority	Teachers Centre Armagh	05 February 2019	05 February 2019	1.0000
Support Pupils with Literacy Diffic	Education Authority	Teachers Centre Armagh	05 February 2019	05 February 2019	1.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	0.0000
Support Pupils with Spelling Diffs	Education Authority	Armagh Teachers Centre	12 February 2019	12 February 2019	0.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	0.0000
Support Pupils with Spelling Diffs	Education Authority	Armagh Teachers Centre	12 February 2019	12 February 2019	0.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	0.0000
Support Pupils with Spelling Diffs	Education Authority	Armagh Teachers Centre	12 February 2019	12 February 2019	0.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	0.0000

Training Course Title	Organiser	Venue	Training Course Start Date	Training Course End Date	Number of Days
Spelling Diffs					
Support Pupils with Spelling Diffs	Education Authority	Armagh Teachers Centre	12 February 2019	12 February 2019	0.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	0.0000
Support Pupils with Spelling Diffs	Education Authority	Armagh Teachers Centre	12 February 2019	12 February 2019	0.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	1.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	1.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	0.0000
Support Pupils with Spelling Diffs	Education Authority	Armagh Teachers Centre	12 February 2019	12 February 2019	0.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	1.0000
Support Pupils with Spelling Diffs	EA	Armagh TC	05 February 2019	05 February 2019	1.0000
Teaching for Pupils with Lit Diffs	EA	Armagh Teachers Centre	01 April 2019	01 April 2019	1.0000
Teaching for Pupils with Lit Diffs	EA	Armagh Teachers Centre	01 April 2019	01 April 2019	1.0000
Teaching for Pupils with Lit Diffs	EA	Armagh Teachers Centre	01 April 2019	01 April 2019	1.0000
Teaching for Pupils with Lit Diffs	EA	Armagh Teachers Centre	01 April 2019	01 April 2019	1.0000
Teaching for Pupils with Lit Diffs	EA	Armagh Teachers Centre	01 April 2019	01 April 2019	1.0000
Understanding Self Harm Workshop	EA	Newry Teachers Centre	15 November 2018	15 November 2018	1.0000