

12 Courtenay Hill, Newry, Co Down, BT34 2EA
Phone: (028) 3026 2175

September 2020

Dear Parents

We require parental consent for various day-to-day activities your children may be involved with throughout their time in the school.

As we are an Eco School and want to encourage as much environmental awareness as possible in our children, we have uploaded all our Policies on the School website. Please take the time to read through the policies as they affect everyday life in St Clare's Abbey.

As we are unable to send out paper copies to parents, please read through the consents required below and confirm your acceptance to the Class Teacher via the Seesaw 'App'.

School 'Apps': I agree that I will sign up to the following:

1. St Clare's Abbey Primary School 'App'
2. SchoolMoney Cashless System
3. Seesaw Classroom 'App'

and keep them all updated throughout my child's school life

Up-to-Date Information: I agree that I will keep the information relating to change of mobile numbers, change of addresses, contact persons up-to-date throughout the year. This is very important in case we need to contact you in an emergency.

Photographs: I agree that my children's photographs can be included in any school documentation, including brochures, displays, School Website, Twitter and newspaper articles. Photographs of children will include individual photographs and group photographs. We also make recordings of key events in the life of the school.

Visits away from School: I agree to my child leaving school premises to visit areas of interest in our immediate locality, eg museum, Church in order to enhance and extend pupils' learning experience. (If it is an official school trip for a whole day, separate documentation will be issued.)

Child Protection: I confirm that I have read the Child Protection Policy on the website.

Intimate Care: I confirm that I have read the Intimate Care Policy on the website. A change of clothes for the younger children must be provided in a plastic bag with their name clearly written.

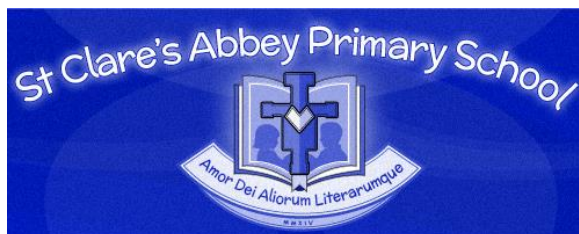
I authorise staff to change my child if they have a toileting accident.

If your child soils him/herself, we will ask you to come to school to change them.

ICT: I have read and discussed with my child the 'Primary Pupil Acceptable User Agreement' (available on the website)

I confirm that I have read and implemented the 'Code of Practice for Primary Parents' and 'SMART Tips' (available on the website). Please confirm you have read and discussed these.

E-safety is a very important aspect of school life and includes all forms of technology including internet, e-mail and mobile.



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Baptism Certificate: I will forward a copy of my child's Baptism Certificate if my child was **not baptised** in the Newry Parish. This will be required for the Sacraments of First Confession, First Holy Communion and Confirmation. This can be e-mailed to mmcneany269@c2kni.net.

School Uniform: I confirm that I have read, understood and accepted school uniform requirements. Please refer to the School Website.

Attendance: I confirm that I have read and understood the Attendance Information notice on the website.

GDPR: I agree to my child's details being shared as per GDPR Guidelines. We need to share pupil details for reasons including Assistive Technology Programmes eg, Wellcomm, Mathletics, Lexia, Bug Club, Nessy, Lexia, Accelerated Reader etc.

Within the current climate, PHA will need the names of those who have been in a bubble with another person who has tested positive for Covid 19 for Track and Trace purposes. They will use this information simply to alert you that this has been the case. There will be no meeting with PHA with parent or child.

Medical Form: I agree that I will request, complete and return to school a Medical Form for my child if he/she has any medical conditions. *It is a requirement to complete a Medical Form for **any medical condition** your child may have **without exception**.

This is available on the website or by sending an email to mmcneany269@c2kni.net.

First Aid: I agree that I will complete and e-mail a medication form pertaining to my child should one be required before leaving medication into school. There are two forms:

1. First Aider administers medication.
2. Pupil administers medication.

These are available on the website or by sending an email to mmcneany269@c2kni.net

Special Diet Request Form: If your child requires a special diet **for health reasons**, I agree that I will complete and return an EA Special Diet Request Form (either Medical or Cultural) to the school office. These are available on the website or by sending an email to mmcneany269@c2kni.net

I agree to provide school with a copy of the Court Order if my child becomes subject to one. It is the Parents' responsibility to ensure that this is submitted Mr Sweeney, Vice Principal as soon as possible

Yours in Partnership
Mrs M Monaghan

ST CLARE'S ABBEY PRIMARY SCHOOL