

St Clare's Abbey Primary School
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Principal: Mrs M. Monaghan M.Ed (Educational Management)PQHNI

12/12/14

Dear parent/guardian,

It is a very busy time of year and I have 3 things that I wish to share with you:

1. Recording of school plays.

I write to inform you of a practical issue relating to the recording of your son/daughter's Christmas play/singsong. As you will be aware you gave permission at the start of the year for your child's digital image to be used in various aspects of school life. As such we are happy for school plays to be recorded in classes where all parents/guardians gave permission (This is not the case in all classes due to very genuine circumstances and guests will be informed at each performance whether they can record.) HOWEVER, recording can only happen on the condition that they are kept for private use. They CANNOT be shared on any SOCIAL NETWORKING SITES eg FACEBOOK.

I expect all guests to adhere to this condition and am very clear that should we have a breach of this, the family of the child involved will not be permitted to record any future school performances.

I thank you for helping us to keep our children safe.

2. Launch of school website.

We had a wonderful day yesterday to mark the Education Minister's 'cutting of the sod' of our new build. The dreadful weather meant that he had to do an 'imaginary dig' in the Assembly Hall- most unusual!!! To celebrate this momentous occasion, the children in each class had a party at which the school website was launched. This can be viewed on www.stclaresabbeyps.com. I urge you to view it with your child and enjoy the little window it gives you into how we are developing our new school, the progress of the build and the wonderful time our pupils from both sites have had getting to know each other this term. We hope that you will use the website as a means of keeping up to date with all that is happening during this incredibly important first year for our school. I also urge parents of Nursery pupils to use it to check for school closure during adverse weather. Parents of P1 – P7 pupils will receive text messages re closures but Nursery pupils' numbers cannot be picked up by the text messaging service which is most inconvenient. I thank all the staff for the work they have put in to making it a child friendly and informative website and especially Mrs Mc Quillan who has taken the lead in its development. I hope that you enjoy it!

3. Selection of parent governor.

Any parent interested in becoming the Parent Governor is invited to submit a nomination form, available from the two school offices. The details involved are shown below.

Parents

- 1) *Parents will be entitled to nominate candidates, to vote, and to stand for election.*
- 2) *Voting is by a parent of pupils attending the school(s) at the time.*
- 3) *'Parent' includes a guardian and every person who has actual custody of the pupil attending the school.*
- 4) *An elected parent continues in office even if ceasing to be a parent of pupil(s) attending the school.*
- 5) *A teacher in the school, who also happens to be a parent in the school may not be elected as a Parent Representative to the Board of Governors of that school.*

(Quoted from CCMS scheme)

I ask for the return of nomination forms by Tuesday 16th December, addressed to 'Secretary of the Board of Governors c/o either school office. Should there be more than one nomination, a ballot will be held in school. The clerk of the election will be Mr Gerry Keenan, Vice Chairman of the Board of Governors.

I wish you a wonderful Christmas and thank you for your support throughout our first term. We have had a very promising start to our new school and your children are flourishing.

Happy Christmas.

Yours in partnership,

Mrs Monaghan.

Principal.