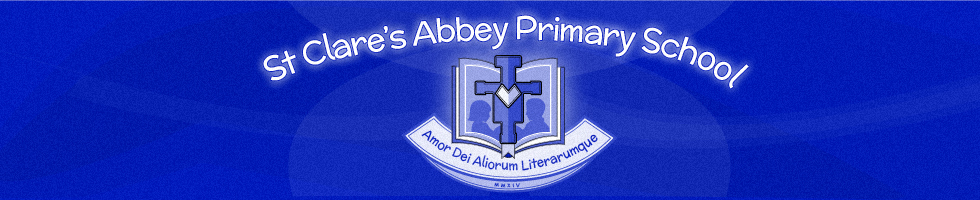
St Clare’s Abbey Primary School St Colman’s Abbey site

C/O High Street Telephone: 028 302 62175

Newry Fax: 028 302 50648

Co Down

BT34 1HD

Email: mmonaghan771@C2KNI.net St Clare’s site contact details:

Principal: Mrs M. Monaghan Telephone: 028 302 64909

M.Ed (Educational Management)PQHNI Fax: 028 302 51542

Dear parents,

As we start/continue the St Clare’s Abbey journey I would like to obtain your permission in relation to a pastoral procedure, which particularly relate to our younger pupils:

We would appreciate if you would send in a change of pants and socks for your son/daughter in the event of a toileting accident. It would be helpful if you could supply these in a plastic bag with your child’s name clearly written on it. I would also appreciate your authorising our staff to change him/ her if necessary. NB if your child soils him/herself we will contact you and ask you to come to school to change his/her

clothing, we have found that this is the best arrangement in such an event as this can be a distressing experience for children.

Please sign the attached permission slips and return to school to be held on our records.

Yours in partnership,

Mrs Michelle Monaghan

I permit my son/daughter \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to be changed by school staff in the event of him/her having a toileting accident.

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

