



12 Courtenay Hill, Newry, Co Down, BT34 2EA
Phone: (028) 3026 2175

31 August 2023

Dear Parents

New Medical Forms need to be completed each year if your child takes any medication at any time throughout the school day.

These forms are available at the school office or on our website under **Parents**. When completed, please ensure the medication is left at the school office and this will be given to the First Aide.

If your child uses an Epi-pen, please ensure 2 new Epi-pens are left into the school office tomorrow. These are to be in a box, labelled with their name, class teacher and a photograph of the child. A medical form will also need to be completed and submitted with up-to-date Care Plan.

If your child has a Care Plan for any other condition, please leave this in the office together with a completed Medical Form.

Please feel free to contact the office if you have any queries.

